

Hampton Township Planning Commission Meeting Minutes May 12, 2014, 7:30 P.M.

ATTENDANCE

Chair	Jeremy Irrthum
Member	Dave Peine
Member	Larry Runyan
Member	Mike Tix – Absent Excused
Member	CaSondra Schaffer

This meeting was called to order by Chair, Jeremy Irrthum at 7:30 P.M.

Josh Cooper, 4212 260th St, Randolph, Mn, presented the Planning Commission plans to add a 3 car garage along with a deck. Stating that the plans indicate work meets all setback requirements, a **motion was made by Larry Runyan and seconded by Dave Peine to recommend approval of a building permit. Motion passed unanimously.**

Nick Stein, jr. 25455 Rochester Blvd., Randolph, MN, was present to request removing some of his parcels of land from the Green Acres program and enroll it in to the Ag Preserve program. The total number of acres is approximately 380 acres. The program needs local authority approval. **Motion made by CaSondra Schaffer, second by Larry Runyan to recommend the Board of Supervisors work with Mr. Stein on completing his application and sign off on local approval. All voting in favor, motion passed.**

Jerry & Sandy Liota were present to gain approval of placing a trailer on their property, which is occupied by their daughter. After much discussion, it was determined that yes a travel trailer can be there for when they visit from Arizona, however the ordinance in section 606 is clear that the term of occupancy be no more than 4 weeks. Liota's will comply with the ordinance.

Per the Board of Supervisors request, the planning commission reviewed sample fee scales and processes. Discussion was had and the Planning Commission felt the permit process and it feels that the order of tasks be a.) Application received b) Review application in the

Board meeting c.) Approve/Deny d.) Haul road/site pre inspection **provided by Road Maintenance. As far as fees; new connection should be no charge, repair and general work should be free and require no permit, residential trench and plow should require no permit at no charge, commercial trench and plow should be \$0.20/LF for the first mile and then reduce to \$0.10/LF for each additional foot. The Commission also suggests working with the road maintenance crew in determining what the average cost for repair and set the escrow account to cover that cost. This should there by create an escrow fund that is large enough to cover potential repairs and allow us to keep the permit costs low so as to not scare businesses off. It is agreed that the minimum permit charge be \$500.00 for any work up to 1 mile and have a LF cost of \$.10/LF for overage. Escrow should require \$1.00 LF.

Motion to submit the above stated recommendations to the Board was made by CaSondra Schaefer, second from Dave Peine, All in favor. Motion passed.

Motion to adjourn by Larry Runyan. Dave Peine seconds. All in favor, Motion carries.

Respectfully submitted,

Melissa Timm

Clerk